

A month-end meeting of the Town Board of the Town of Moreau was held on December 27, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Supervisor Jenkins called the meeting to order at 6:30 p.m.

The Town Clerk called the roll.

Town Board Members Present

Tom Cumm	Councilman
Bob Prendergast	Councilman
Gina LeClair	Councilwoman
Todd Kusnierz	Councilman
Preston Jenkins	Supervisor

Town Board Members Absent

None

Also Present: Jeanne Fleury, Town Clerk; Rudy Klick, Special Projects Aide; Jesse Fish, Water Superintendent (arrived at 6:40 p.m.); Reed Antis, Alternate Member on the Planning Board and Town Resident (arrived at 6:41 p.m.); and Elizabeth Lanfear, Member of the Recreation Commission and Town Resident

An invoice from Everett J. Prescott for a six inch water line and parts that was installed into the new highway garage was in for audit. The amount of the purchase order originally approved was \$6,847.77 and the invoice came in at \$6,939.77.

The Town Board discussed this invoice and voucher and didn't know why the invoice was \$92.00 more than the purchase order. When Jesse Fish, Water Superintendent, entered the meeting he explained that there were parts that weren't needed that were being returned for credit and the invoice will be for a lesser amount.

Councilman Kusnierz suggested that they hold the invoice and voucher from payment until the credit(s) are received.

A voucher from Saratoga County was received for striping of roads in the Town of Moreau and it was over budget by \$929.53. Also, the Town Board never authorized the striping to be done.

Rudy Klick, Special Projects Aide, pointed out that back in February 2011 the highway superintendent notified the board that the striping would be over budget, but the board never acted on the actually striping of the roads.

Discussion followed on transfers and increases in appropriations requests that Fran Thibodeau, Principle Account Clerk, had submitted to the board members.

The following action was taken on the transfers and increases in appropriations.

A motion was made by Councilman Prendergast and seconded by Councilman Cumm authorizing the following transfers:

\$1,256.68 from A8810.1 – General Fund – Cemeteries – Personal Services
\$369.96 from A8810.4 – General Fund – Cemeteries – Contractual
\$386.85 from A7310.4 – General Fund – Youth Programs – Contractual

A month-end meeting of the Town Board of the Town of Moreau was held on December 27, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

\$2,013.49 into A7310.1 – General Fund – Youth Programs – Personal Services to pay for remaining 2011 payroll

\$6,000.00 from A1990.4 – General Fund – Special Items – Contingent Account with \$1,000.00 going into A3310.498 – General Fund – Traffic Control – Road Signs and \$5,000.00 going into A7140.4 – General Fund – Playgrounds/Rec. Center – Contractual

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Cumm	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing the following increase in appropriations:

\$300.00 in IV8330.4 – Water District 4 – Purification – Contractual which will be financed from available unreserved fund balance that is needed to pay remaining expenses for 2011

\$1,000.00 in IV8330.4 – Water District 6 – Purification – Contractual which will be financed from available unreserved fund balance that is needed to pay remaining expenses for 2011

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Cumm	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Cumm and seconded by Councilman Prendergast authorizing the following increase in appropriations:

\$40.00 in MR5182.4 – Meadow Ridge Lighting District – Contractual which will be financed from available unreserved fund balance that is needed to pay remaining lighting district invoice for December 2011

\$315.00 in WP5182.4 – Woodscape II Lighting District – Contractual which will be financed from available unreserved fund balance that is needed to pay remaining lighting district invoice for December 2011

\$100.00 in WS5182.4 – Woodscape Lighting District – Contractual which will be financed from available unreserved fund balance that is needed to pay remaining lighting district invoice for December 2011

\$6,000.00 in II8310.4 – Water District II – Administrative – Contractual which will be financed from available unreserved fund balance that is needed to pay remaining expenses for 2011.

\$4,500.00 in SW8310.4 – Water District 3 – Administrative – Contractual which will be financed from available unreserved fund balance that is needed to pay remaining expenses for 2011

A month-end meeting of the Town Board of the Town of Moreau was held on December 27, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

\$23,000.00 in IV8310.4 – Water District 4 – Administrative – Contractual which will be financed from available unreserved fund balance that is needed to pay remaining expenses for 2011

\$4,000.00 in V8310.4 – Water District 5 – Administrative – Contractual which will be financed from available unreserved fund balance that is needed to pay remaining expenses for 2011

\$24,000.00 in VI8310.4 – Water District 6 – Administrative – Contractual which will be financed from available unreserved fund balance that is needed to pay remaining expenses for 2011

A confusing discussion followed on these increases in appropriations.

Roll call vote resulted as follows:

Councilman Kusnierz	No *
Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

* Councilman Kusnierz voted no, because it was not clear what they were voting on.

A motion was made by Councilman Prendergast and seconded by Councilman Cumm authorizing striping of roads in the Town by Saratoga County in the amount of \$19,929.53.

Roll call vote resulted as follows:

Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

An invoice and voucher was in for audit from Pompa Bros. in the amount of \$5,196.20 for #3 binder and #6 blacktop for a floor in the salt shed. The labor was provided by the highway department.

Councilman Kusnierz asked if the salt shed that was approved in the amount of \$66,300.00 included this amount and Rudy Klick replied no. He then asked if it was over and above the cost of the salt shed and Supervisor Jenkins replied it wasn't in the change order, because it was going to be done by our highway department.

Councilman Kusnierz asked if the highway department took it upon themselves to go pave the floor for \$5,196.20.

Supervisor Jenkins replied that there wasn't any pre-approval so he guesses that is what happened.

Councilman Cumm stated the work has been done so we don't have any choice.

Councilman Kusnierz stated that it could become an expensive proposition if the department head just goes ahead and does it without board authority.

Supervisor Jenkins replied that he wasn't sure why the department head went ahead and did this. Paul Joseph isn't here tonight to explain it, his grandchild was born yesterday.

A month-end meeting of the Town Board of the Town of Moreau was held on December 27, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Councilman Prendergast asked if they had any information on change orders coming up.

Supervisor Jenkins replied that there are some items that will be coming up and Councilman Cumm stated that there is some furniture needed for the new highway building and air conditioning for the office portion of the building.

Councilman Prendergast stated that it seems like they were getting a change order at every meeting. He requested a list of what Paul Joseph sees coming.

Councilman Cumm stated that they have that information and Councilman Prendergast replied that this work wasn't on the list. He wants to see a list of what is going to be needed for the new building before they can walk into the building.

Supervisor Jenkins stated that Joe Patricke gave him a list last Thursday and said he didn't think there was going to be anything else, but that is hard to believe.

Councilman Prendergast said it was hard to believe that they went out to bid for a salt shed without a floor. It should have been in the original contract.

Supervisor Jenkins stated that the contractor was probably told that he didn't have to include the floor, because the highway department was going to do it.

Councilman Prendergast stated that his point is that the board may get more of these requests that are not on the list, before we actually walk through the door of the new highway garage.

Supervisor Jenkins stated this is something that should have been done ahead of time.

Councilman Cumm said they should go back and read the original proposal from TMG to make sure the floor wasn't proposed by TMG.

Councilman Kusnierz said that if they don't know this then payment of this voucher should be tabled.

Supervisor Jenkins stated that he knows it wasn't included, because he understood that we were always going to do it ourselves.

Councilman Cumm suggested that they talk to Joe Patricke, Jim Mitchell and Paul Joseph about this.

Councilman Kusnierz said the board members should be provided with a list of what we can anticipate in additional costs from here on it and if it isn't on the list then it won't happen. This isn't the first time this has happened and it isn't fiscally responsible. He said he doesn't know how else to handle it except not pay it.

Supervisor Jenkins said he doesn't think it wasn't fiscally responsible, because the materials were purchased under state contract and our highway department staff provided the labor, but they didn't follow the Town's procurement policy.

Councilman Kusnierz stated that they don't have the authority to expend taxpayer's funds without board approval.

Supervisor Jenkins asked if they wanted to approve the voucher or table it.

There was no response from the board members so he said they would withhold the voucher from audit.

A month-end meeting of the Town Board of the Town of Moreau was held on December 27, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Councilman Kusnierz asked when the voucher was submitted and Supervisor Jenkins replied December 5th and we received the materials on November 30th.

Councilman Kusnierz stated that they could take it up at a regular meeting in January.

Supervisor Jenkins said there was a voucher in for audit for crushed stone for the new highway building that was in the same situation as the voucher for the salt shed floor and he said that he would put this voucher on hold also. The voucher was in the amount of \$1,448.60.

Highway signs and posts were ordered by the highway department and Rudy Klick explained that approval was given for the signs, but not the posts. A voucher was in for audit made out to Chemung in the amount of \$ 1,948.50 for sign posts and approval was needed for this purchase.

Brief discussion followed.

A motion was made by Councilman Prendergast and seconded by Councilman Cumm authorizing the purchase of sign posts for highway signs at a cost of \$1,948.50 from Chemung.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Cumm	Yes
Supervisor Jenkins	Yes

Discussion followed on a voucher that was in for audit from Garry Robinson for preparation of an MS4 Annual Report.

Rudy Klick advised that the Town Board authorized Garry Robinson to conduct an MS4 Study at a cost of \$18,000.00, but the board never approved the \$2,900.00 for the actual MS4 Report.

Supervisor Jenkins said he would like to talk to Joe Patricke about this before it was approved.

A voucher was in for audit from Gorman Bros. that was approximately \$23.50 over the purchase order that was approved for their services. After discussion it was the consensus of the Town Board to approve only the amount of the purchase order, which was \$49,938.00.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing the payment of the voucher from Gorman Bros. in the amount of \$49,938.00 the amount of the approved purchase order.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Cumm	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

A month-end meeting of the Town Board of the Town of Moreau was held on December 27, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

It was noted that Joe Patricke had made a request that the voucher made out to Garry Robinson for engineering services involving the Va Va Voom project be approved pending receipt of funds from the developer into the Trust & Agency Fund to cover the cost of the engineering services.

Rudy Klick stated that if approved the check would be held until the funds were received and if the funds weren't received by the time the invoices were ready to be paid then the check would be voided.

Discussion followed.

A motion was made by Councilman Prendergast and seconded by Councilman Cumm authorizing the payment of the voucher from Garry Robinson in the amount of \$3,825.00 dated December 15, 2011 for engineering services relating to the Va Va Voom project and the check will be held pending receipt of funds into the Trust & Agency Account from the developer in order to pay this invoice and if the funds are not received by the time the invoices are to be paid then the check will be voided.

Roll call vote resulted as follows:

Councilman Kusnierz	No
Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

[It was noted that a voucher had not been assigned a number yet, but would have one assigned now that it was going to be added to the warrant.]

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing the payment of bills as audited.

Roll call vote resulted as follows:

Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

AUDITED CLAIMS

General Fund – A Account

Claim nos. 2536-2537, 2541, 2545, 2547-2549, 2552, 2555, 2703, 2556-2583, 2585-2599, 2689-2694, 2701-2702, 2704-2711	\$ 92,816.03
--	--------------

Town Outside Fund – B Account

Claim nos. 2542, 2600-2616, 2695-2697	\$ 20,715.85
---------------------------------------	--------------

Highway Fund – DB Account

Claim nos. 2546, 2617-2642, 2698-2700, 2712-2714	\$ 106,610.50
--	---------------

A month-end meeting of the Town Board of the Town of Moreau was held on December 27, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Sewer District I Fund – GI Account

Claim nos. 2538, 2554, 2643-2646 \$ 1,619.56

Municipal Center Capital Project Fund – HC Account

Claim nos. 2647 \$ 14,400.00

Highway Capital Project Fund – HH Account

Claim nos. 2648-2652, 2715 \$154,443.21

Water District 1 Fund – I Account

Claim nos. 2653-2655 \$ 62.85

Water District 2 Fund – II Account

Claim nos. 2540, 2543, 2553, 2656-2663 \$ 13,916.46

Water District 4 Fund – IV Account

Claim nos. 2669-2672 \$ 11,888.33

Landfill Reserve Fund – LF Account

Claim nos. 2716 \$ 3,559.40

Water District 3 District Fund – SW Account

Claim nos. 2664-2668 \$ 4,817.69

Trust & Agency Fund – TA Account

Claim nos. 2544, 2682-2685, 2717 \$ 9,457.61

Transfer Station Fund – TS Account

Claim nos. 2539, 2550, 2686-2688 \$ 6,631.38

Water District 5 Fund – V Account

Claim nos. 2673-2676 \$ 2,361.85

Water District 4 Fund – IV Account

Claim nos. 2551, 2677-2681 \$ 13,117.30

Vouchers Voided #2584

A motion was made by Councilman Cumm and seconded by Councilwoman LeClair to adjourn the meeting at 7:30 p.m.

A month-end meeting of the Town Board of the Town of Moreau was held on December 27, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

Meeting adjourned.

Respectfully submitted,

Jeanne Fleury
Town Clerk